TO ALL IMM MEMBERS,

INSTITUTE OF MATERIALS, MALAYSIA

Date: 2nd January 2022

(PPM-004-10-11061987)

NOTICE OF 32ND ANNUAL GENERAL MEETING

Notice is hereby given that the 32nd Annual General Meeting of the IMM will be held as follows:

Format : Virtual Live Event

Date: 18th March 2022 (Friday)

Time : 3.00 pm - 6.00 pm

AGENDA

- 1. Adoption of the agenda
- 2. President's address
- 3. To approve the minutes of the 31st Annual General Meeting (*)
- 4. To receive and adopt the 2021 report of the council presented by the Honorary Secretary of IMM (*)
- 5. To receive and adopt the 2021 statement of accounts presented by the Honorary Treasurer of IMM (*)
- 6. Election of 10 Council Members for 2022-2024 term
- 7. Proposed amendment to IMM Constitution (*)
- 8. Tabling the appointment of auditor(s) for 2022 by the Honorary Treasurer of IMM
- 9. Any other matters

By order of the Council.

(*) can be accessed electronically on IMM website (www.iomm.org.my) after 11th Feb 2022.

Prof. Ts. ChM. Dr. Melissa Chan Chin Han Honorary Secretary, IMM
REPLY SLIP
I hereby confirm that I will be able / not be able* to attend the AGM above. SIGNATURE:
NAME:
ORGANIZATION NAME:
DATE:
Please indicate confirmation <i>via</i> email to secretariat@iomm.org.my before 12:00 pm , 12 th March 2022 . *Delete whichever not applicable.
ANNUAL GENERAL MEETING PROXY VOTING FORM
Iwish to record my apologies for absence and hereby appoint(please print name in full) and IMM Membership nowish to record my apologies for absence and hereby appoint(please print name in full) and IMM Membership no(or, failing him/her, the Chairman of the Meeting) to act as my proxy at the 30th Annual General Meeting of the IMM.
Signature: Date:
This Proxy Voting Form should be returned to the IMM office via email (secretariat@iomm.org.my) before
12:00 pm, 12 th March 2022.