**TO ALL IMM MEMBERS,**

**NOTICE OF 33RD ANNUAL GENERAL MEETING**

Notice is hereby given that the 33rd Annual General Meeting of the IMM will be held as follows:

|  |  |  |
| --- | --- | --- |
| Format | **:** | Virtual Live Event |
| Date | : | 17th March 2023 (Friday) |
| Time | : | 3.00 pm – 6.00 pm |

#### AGENDA

1. Adoption of the agenda
2. President’s address
3. To approve the minutes of the 32nd Annual General Meeting (\*)
4. To receive and adopt the 2022 report of the council presented by the Honorary Secretary of IMM (\*)
5. To receive and adopt the 2022 statement of accounts presented by the Honorary Treasurer of IMM (\*)
6. Proposed amendment to IMM Constitution (\*)
7. Tabling the appointment of auditor(s) for 2023 by the Honorary Treasurer of IMM
8. Any other matters

(\*) can be accessed electronically on IMM website (www.iomm.org.my) after 10th Feb 2023..

By order of the Council, Date: 2nd January 2023

Assoc. Prof. Ts. Dr. Tay Chia Chay

Honorary Secretary, IMM

**REPLY SLIP**

I hereby confirm that I will **be able / not be able**\* to attend the AGM above.

SIGNATURE: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MEMBERSHIP NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: MOBILE NO: EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### Please indicate confirmation *via* email to secretariat@iomm.org.my before 12:00 pm, 10th March 2023.

*\*Delete whichever not applicable.*

**ANNUAL GENERAL MEETING PROXY VOTING FORM**

I (please print name in full) and IMM Membership no. wish to record my apologies for absence and hereby appoint (please print name in full) and IMM Membership no. (or, failing him/her, the Chairman of the Meeting) to act as my proxy at the 33rd Annual General Meeting of the IMM.

Signature: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This Proxy Voting Form should be returned to the IMM office via email (secretariat@iomm.org.my) before**

**12:00 pm, 10th March 2023.**