



INSTITUTE OF MATERIALS, MALAYSIA

RULES AND REGULATIONS FOR EXAMINATION AND CERTIFICATION

THE FOLLOWING RULES AND REGULATIONS APPLY TO CANDIDATES FOR CERTIFICATION EXAMINATIONS:

- (1) The examination will include on the assessment of understanding the theory and practical aspects of the related competency program.
- (2) No books, notes and any other document can be brought into the exam hall.
- (3) Candidates must register for the certification examination using IMM's official application form through its on-line system or manually if made available by the Authorised Training Body (ATB), or Associate Training Partner (ATP) or Authorised Testing Centres (ATC).
- (4) The examination will be supervised by an examiner/invigilator appointed by IMM and shall be conducted at a suitable venue which may be at the venue of the training if the exam is to be held immediately after the IMM training course.
- (5) Only candidates who have met the criteria and pre-requisites are qualified to sit for the exam.
- (6) The criterion for competency is that the candidate must pass the examination with a minimum passing mark as specified in the certification scheme document.
- (7) If candidates fail the exam, they can re-sit the exam after paying the relevant fee within 12 months from the date of the examination.
- (8) The results for the exam will be announced within 8 weeks of the exam date, after approval of the Examination and Certification Panel (ECP). IMM will announce the results via email directly to candidates and/or to their employers, if sponsored. Candidates may however make inquiries directly with the IMM Secretariat should they not receive their results within 8 weeks.
- (9) The applicable examination fee is advertised on IMM website.
- (10) Successful candidates will be awarded the certificate and ID wallet card valid for a period of 5 years according to their respective certification scheme.
- (11) IMM reserves the right to amend the Certification Scheme.



ALL REGISTRATIONS & ENQUIRIES SHALL BE DIRECTED TO:

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