



**RECOMMENDATION OF 3RD-PARTY TESTING LABORATORY
IN RELATION TO FINGERPRINT COATING CERTIFICATE FOR RETAINED
PAINT SAMPLE**

GENERAL REQUIREMENTS

The 3rd-party testing laboratory shall:

- i. Be independent and shall not be the manufacturer, supplier, designer or owner of the tested items, nor the authorized representative or a subsidiary of any of these parties;
- ii. Be free from any undue commercial, financial and other pressures which may interfere with their independence, judgement capability and integrity;
- iii. Possess a benchtop FTIR spectrophotometer for FTIR structural test;
- iv. Have at least one IMM certified Coating Fingerprint Quality Controller (FPQC) signatory personnel;
- v. Be listed in the “Recommended list of 3rd-party testing laboratories” by Institute of Materials, Malaysia; and
- vi. Be recognized by the owner for a grace period of at least 3 years. After the grace period, the appointment as the 3rd-party testing laboratory for Coating Fingerprint Certificate shall be made based on its accreditation by authorized body

NOTE: Compliance to ISO/IEC 17025 General requirements for the competence of testing and calibration laboratories is encouraged but not compulsory.



RECOMMENDED 3RD-PARTY TESTING LABORATORIES LISTING FORM

To be filled by Applicant (Section I to IV)

SECTION I: DETAILS OF COMPANY/INSTITUTION

Name : _____ Reg. No. : _____
 Address : _____
 Tel. No. : _____ Fax No. : _____
 Website : _____ Email : _____

Company/Institution is accredited to the following:

Skim Akreditasi Makmal Malaysia (SAMM) / MS ISO/IEC 17025
 Others: _____

SECTION II: DETAILS OF APPLICANT

Name : _____ Position : _____
 Tel. No. : _____ Email : _____

SECTION III: DETAILS OF THE APPLICATION

We are interested to be listed as a 3rd-Party Testing Laboratory in relation to the following:

Fingerprint Coating Certificate for retained paint sample
 Others: _____

Name of the certified personnel : _____
 IMM Membership No. : _____

SECTION IV: PAYMENT INFORMATION

New Registration : RM200 (WAIVED until 31st December 2023)

Payment Type : Cheque/Telegraphic Transfer/Bank Draft* Interbank Transfer/Cash Deposit

Details of the bank account are as follows. Please email the transaction receipt/bank-in slip to secretariat@iommm.org.my.

Account Name : Institute of Materials, Malaysia
 Account No : 8009055156 Swift Code : CIBBMYKL
 Bank Name : CIMB Bank Berhad Country : Malaysia

* Please send the cheque to Suite 1006, Level 10, Block A (Lobby A), Kelana Center Point, No.3, Jalan SS 7/19, Kelana Jaya, Petaling Jaya, 47301 Selangor

Signature of applicant:

Company/institution's official stamp:

 Name : _____
 Date : _____



NOTE: Completed application form and proof of payment shall be submitted before 31st December 2019.

To be filled by authorized IMM personnel

Checklist for the Recommendation of 3rd-Party Testing Laboratory in relation to Fingerprint Coating Certificate for retained paint sample	
<ul style="list-style-type: none"> • <u>Staple</u> this checklist on the front page of each application form. • <u>Attach</u> all the documentations and manual/online application form. 	
SECTION 1: Requirement of the laboratory	
SECTION 1.1: Accreditation	Remarks
Company/Institution is accredited to the following: <input type="checkbox"/> SMM / MS ISO/IEC 17025 <input type="checkbox"/> Others (Specify _____)	
Date of last audit	
Pending/ Unresolved non-compliances report (If any)	
SECTION 1.2: Competency of FTIR Analyst	Remarks
Haw many years of experience? (Min: One year)	
Qualification	
Professional Membership	
SECTION 2: FTIR Spectrophotometer	
SECTION 2.1: Description of Benchtop FTIR	Remarks
Brand and Model	
ATR Crystal material	
No. of background scans (min 32)	
No. of sample scans (min 32)	
Resolution (4 cm ⁻¹)	
Spectral range (min 4000 – 700 cm ⁻¹)	
SECTION 2.2: Calibration and Maintenance	Remarks
Calibrated by <input type="checkbox"/> In-house <input type="checkbox"/> 3 rd -party (Specify _____)	
Last calibration date	
Last Maintenance Record	
SECTION 2.3: Analysis	Remarks
Standard operation procedure (SOP)	
SECTION 3: Certified Coating Fingerprint Quality Controller (FPQC)	Remarks
Name of FPQC	
IMM membership number	
Certificate no. of Certified Coating Fingerprint Quality Controller (FPQC)	