

Materials Mind: Template for report and article

Title of the article/report

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photo

prepared by Assoc. Prof. Dr. Melissa Chan Chin Han, Universiti Teknologi
MARU
edited by Ir. Max Ong Chong Hup, Norimax Sdn. Bhd.

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- (1) The language used is appropriate
- (2) Date, time and venue of the events were included

Weblink of Materials Mind (quarterly magazine of IMM):

<http://iommm.org.my/category/materials-mind/>

SUBMISSION OF ARTICLE

Article can be submitted via email to Dr. Tay Chia Chay (taychiay@gmail.com) and c.c. to Ir. Max Ong Chong Hup (maxong54@gmail.com) and Assoc. Prof. Dr. Melissa Chan Chin Han (cchan_25@yahoo.com.sg).

Notes:

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(8) **Format of name:** please refer to Appendix 1

Appendix 1

Important notes for name with proper title

Indicate title as Dato/ Datuk/ Prof. Dr./ Assoc. Prof. Dr./ Dr./ Mr. / Ms. (please do not miss out the **dot**)

e.g.

Prof. Hazizan Md Akil (wrong format) (misst out Dr.)

Prof Hazizan Md Akil (wrong format) (miss out the **dot** and Dr.)

Prof. Dr. Hazizan Md Akil_ (correct format)

Assoc. Prof. Dr. Melissa Chan Chin Han (correct format)

Dr. Devaraj Veerasamy (correct format)

Dr Gil Garnier (wrong format) (miss out the **dot**)

Special note: of course, not all Professors carry Dr. title, but they are “rare cases”. Hence, unless we know for sure, he/she does not have the Dr. title or else, we will put the Dr. title after Prof.